CONTROLLED DISPERSAL PROGRAM

A. The agency’s Controlled Dispersal program is established as an outreach and educational program primarily for the use of:
   1. dedicating appropriate available resources to contain party participants and effectively control their release;
   2. Properly manage the incident; and
   3. Involving other campus organizations such as OSC and Resident Life in discouraging future participation.

B. The bureau commander administering patrol squads will designate a supervisory or administrative ranked officer to serve in an ancillary capacity as the agency’s Controlled Dispersal program coordinator.

C. Duties and responsibilities of the Controlled Dispersal program coordinator include, but are not limited to:
   1. Ensuring adequate supplies for Controlled Dispersals kits are available to departmental employees;
   2. Ensuring officers complete required reports and OSC referrals; and
   3. Preparing and disseminating any required or requested analytical reports pertaining to the Controlled Dispersal program.

Initial Response

A. Complaints of a party involving underage drinkers may come from citizens or other disturbances such as fights. Complaints may also come from officers observing the party while in a residence hall or while driving by an off campus location.

B. If appropriate, officers should observe the party for a period of time to determine if a Controlled Dispersal is necessary.

Briefing

A. The Initial officer confirms the underage alcohol party and establishes probable cause of a violation.

B. A supervisor is notified and a location out of view of the party is selected as a staging area.

C. The supervisor responds and determines the available resources and the approach strategy.

Approach

A. An external perimeter must be set for officer safety and for keeping uninterested subjects outside of the Controlled Dispersal Setting.

B. An internal perimeter is established as a work area for officers. This is where all party attendees are kept until they are processed and released.

Entry

A. Consent to enter the party area must be obtained. Consent need not be noted on a written form.

B. Search warrants will not be applied for unless other circumstances necessitating a search warrant, removed from the underage drinking violations, have been established.

C. Exigent circumstances can be used if you reasonably believe that they exist.

Sweep and Control

A. Officers will search room, apartment, or house with owner/resident to determine if other individuals are hiding or are in need of assistance.

B. Party attendees should be organized into three groups:
   1. Individuals over 21 years of age.
   2. Individuals under 21 years of age who say they have not been drinking alcohol.
   3. Individuals under 21 years of age who have been drinking alcohol.

Controlled Dispersal Processing

A. Individuals over 21 years of age will be sent on their way unless they are involved, i.e:
   1. Supplied alcohol;
   2. Room resident or lessee; and/or
   3. Disorderly.

B. Individuals under 21 years of age who say they have not been drinking alcohol will be sent on their way if:
   1. A Preliminary Breath Test (PBT) has been administered and shows a .00 BAC.
   2. They are not a room resident or lessee.
   3. Not acting in a disorderly manner.

C. Individuals under 21 years of age who have been drinking will be processed in the following manner:
   1. Photograph should be taken of suspect.
   2. A Preliminary Breath Test (PBT) will be administered.
   3. Suspect’s name and PBT results will be documented.
   4. Citation should be written with PBT results also written on citation.
   5. If the suspect is in need of medical attention, an ambulance will be called.
   6. If the suspect is a juvenile, the parents will be notified.
   7. Photographs of suspects and evidence in the room will also be taken.
   8. Officers will be required to submit the media card from the digital camera to Logistics after the photographs are taken.
   9. Appropriate OSC referrals will be completed consistent with 2.432.30 Referrals Upon Arrest &/or Charging.
   10. Out of state suspects without local addresses will be advised to leave the area.

D. Once the party has been dispersed, officers will complete an incident report and OSC referrals for all suspects. Supervisors will ensure that a CIS is sent consistent with 2.442.10 Command Information Summaries and that appropriate notifications are made consistent with 2.442.50 Notification List.