2.409 Alternative Vehicle (AV) Program
A. The agency has and utilizes specially equipped alternative vehicle(s) to complement other vehicles in the conduct of routine and directed patrol activities, selective enforcement, and special events.
B. The agency’s AV program utilizes trained operators who may use the AV as a component of their normal duty assignments.

2.409 Program Administration
A. The Police Services Bureau Commander (PSBC) is responsible for designating a supervisory or administrative ranked officer to serve in an ancillary capacity as the agency’s AV program coordinator.
B. Duties and responsibilities of the program coordinator include, but are not limited to:
   1. Developing, for ultimate approval by the Police Services Bureau Commander, special operating procedures pertaining to:
      a. AV maintenance, inspection, and assignment; and
      b. Training of AV operators;
   2. Supervising and inspecting the AV operation activities of authorized operators;
   3. Coordinating AV use for other than routine program activities; and
   4. Disseminating lists of authorized operators.
C. Use of the AV can be approved to individuals outside the agency upon approval of a Bureau Commander or the Chief of Police.

2.409 Training & Certification Requirements
A. AV operation is not a specialized assignment. AV training will be made available to all interested employees. Only personnel who are currently authorized to operate the agency’s AV may do so.
   1. Employees who wish to be trained in AV operation, but have not completed required training, may operate agency AV only when under the direct supervision and monitoring of certified operators.
   2. Select employees will be trained in the use of the AV plow feature. Only employees trained in the use of the AV plow feature may use this feature.
   3. Employees who have successfully completed the agency approved AV operator’s course may use departmental AV in the performance of their duties, as directed by their supervisors.

2.409 Program Operations
A. Agency AVs will not be operated in ice, freezing rain, or any other weather conditions that would unnecessarily compromise the safe operation of the AV or health of it’s operators. The AV will not be operated in water in excess of six inches in depth.
B. AVs should be used in roadways, parking lots or sidewalk areas as to not impede the flow of pedestrian traffic. Operation in major roadways is not prohibited, but should only be done when necessary for the performance of duties.
C. Off-duty use of AVs are prohibited without specific approval of the Police Services Bureau Commander or Chief of Police.
D. Each AV operator is responsible for inspecting the AV prior to its use. This inspection shall include:
   1. Checking tire pressure;
   2. Checking battery life;
   3. Inspecting unit for damage;
   4. Refueling vehicle; and
   5. Checking unit for cleanliness.
E. When not in use, the AV should be secured and kept out of severe weather conditions.

2.409 Uniforms and Equipment
A. AV operators shall wear the Uniform of the Day. When operating the AV, hats are optional.
B. The AV will be equipped with the following accessories:
   1. Police Cargo bag; and
   2. First Aid Kit.
C. Employees will report any damages to the AV consistent with 2.448 Property Care and Maintenance.